

WEST OXFORDSHIRE DISTRICT COUNCIL

Record of decisions taken by the Cabinet Member Responsible for Resources at a meeting held in Committee Room 2, Woodgreen Offices, Witney, Oxon, on Wednesday 14 January 2015 at 9.30am in accordance with powers delegated by the Leader of the Council

PRESENT

Councillor Mr S J Hoare (Cabinet Member Responsible for Resources)

Officers in Attendance: Mandy Fathers, Frank Wilson and Simon Wright

4. NOTICE OF DECISIONS

The record of decisions taken at the meeting held on 18 June 2014 was signed by the Cabinet Member Responsible for Resources.

5. EXCLUSION OF THE PUBLIC

RESOLVED: that being of the opinion that it was likely, in view of the nature of the business to be transacted, that if members of the public were present during the following item of business there would be a disclosure to them of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)), the public be excluded from the meeting

6. WRITE OFFS – 2014/2015

The report of the Strategic Director giving details of account balances written off under delegated authority and seeking approval to write off account balances of more than £300 was considered.

A number of individual cases were clarified, the financial implications explained and the process for recovering debts outlined. Mr Hoare emphasised the importance of closely monitoring and taking action on debts to ensure that they did not get too high.

DECISIONS:

- (a) That the debts shown in Appendix 1, which have been written off under the delegated authority of the Strategic Director be noted; and
- (b) That the debts shown in Appendix 2 be written off; and
- (c) That the debts shown in Appendix 3 that has been written off due to the debtor being formally made insolvent be noted.

REASONS: It was considered that the debts should be written off either because it was not economical or not in the best interests of the Council to pursue their recovery.

OPTIONS: The level of recommended write off was detailed in the appendices to the report.

The meeting closed at 9.38am

Cabinet Member Responsible for Resources